

Dear

We are reaching out to you today to share the attached position description for the role of Executive Director of Paducah Cooperative Ministry.

In recent weeks, the Paducah Cooperative Ministry Board of Directors shared the news that our Executive Director, Heidi Suhrheinrich, will be retiring from PCM after more than 24 years of distinguished service to our shared community. How incredibly fortunate we have been to have Heidi leading PCM! As we begin the search for PCM's new Executive Director, we do so with eyes on the future while honoring the impact of Heidi and her entire Team through the years.

A search committee for the new ED has been selected, and our work is underway. We are sharing this position description across communities, networks, member congregations, and businesses, and we ask that you consider further sharing it with all those who may be aware of possible candidates for this role. Some suggestions for promoting this position include:

- Sharing the position description on your website
- Posting it on your social media platforms
- Including the opportunity in paper bulletins, verbal and on-screen worship announcements, and emailed newsletters

Those interested in being considered are asked to submit current resume and a minimum of three letters of reference to pcm@paducahcoopministry.org. If you have any question at all, please know that the members of the search committee stand ready to answer. You may reach the committee directly at this same email address.

PCM plays a critical role in sustaining and caring for our community, and we are excited about the opportunity to find the individual who will lead PCM forward. We are genuinely grateful for your support of Paducah Cooperative Ministry and your partnership with us.

Most sincerely,

Maurie McGarvey
PCM Search Committee Chair
PCM Personnel Committee Chair

Julie Howard Price, Committee Member and PCM Board Member
Heather Anderson, Committee Member
Anne Bidwell, Committee Member
Don Brown, Committee Member
Jae Gottman, Committee Member
Margaret Kaltenbach, Committee Member
Willie Kerns, Committee Member